

**WEEKLY LOG SHEET (WORK SUMMARY)**

|                            |  |
|----------------------------|--|
| <b>PARTICIPANT'S NAME</b>  |  |
| <b>PLACE OF EMPLOYMENT</b> |  |
| <b>SUPERVISOR</b>          |  |
| <b>WEEK</b>                |  |

| <b>DAY/DATE</b>  | <b>SUMMARY OF EXPERIENCES, SPECIFIC TASKS, AND ACTIVITIES PERFORMED</b> |
|------------------|---|
| <b>MONDAY</b>    |   |
| <i>Hours:</i>    |   |
| <b>From:</b>     |   |
| <b>To:</b>       |   |
| <b>TUESDAY</b>   |   |
| <i>Hours:</i>    |   |
| <b>From:</b>     |   |
| <b>To:</b>       |   |
| <b>WEDNESDAY</b> |   |
| <i>Hours:</i>    |   |
| <b>From:</b>     |   |
| <b>To:</b>       |   |
| <b>THURSDAY</b>  |   |
| <i>Hours:</i>    |   |
| <b>From:</b>     |   |
| <b>To:</b>       |   |
| <b>FRIDAY</b>    |   |
| <i>Hours:</i>    |   |
| <b>From:</b>     |   |
| <b>To:</b>       |   |

|                 |  |
|-----------------|--|
| <b>SATURDAY</b> |  |
| <i>Hours:</i>   |  |
| <b>From:</b>    |  |
| <b>To:</b>      |  |
| <b>SUNDAY</b>   |  |
| <i>Hours:</i>   |  |
| <b>From:</b>    |  |
| <b>To:</b>      |  |

|                                |  |
|--------------------------------|--|
| <b>TOTAL HOURS</b>             |  |
| <b>PARTICIPANT'S COMMENTS</b>  |  |
| <b>PARTICIPANT'S SIGNATURE</b> |  |

|                               |  |
|-------------------------------|--|
| <b>SUPERVISOR'S COMMENTS</b>  |  |
| <b>SUPERVISOR'S SIGNATURE</b> |  |